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Cordova Community Medical Center (CCMC) is a 23-bed Critical Access Hospital dedicated to providing healthcare to the Cordova community. Owned by the City of Cordova and governed by 5 members of the community elected to the CCMC Authority Board of Directors.

CCMC is requesting proposals for a firm to facilitate replacement of existing generators with a single outdoor emergency generator and replace the Automatic Transfer Switch (ATS) to bring CCMC into compliance with applicable requirements NFPA 70, NFPA 70E, NFPA 72, NFPA 99, NFPA 101, the International Building Code (IBC), and the International Mechanical Code (IMC).

The existing CCMC essential electrical system consists of critical/life safety and equipment branches. The life safety and critical branches are currently fed from the same distribution panel instead of a separate panel for each branch which is a code violation. The existing essential electrical system will be modified to provide critical, life safety, equipment, and optional standby branches in compliance with the current electrical code.

Selection shall be based on design cost, qualifications, experience.

Information to Contractors

The Cordova Community Medical Center desires to hire a firm to deliver the professional services described below:

I. Project:

CCMC has 2 existing indoor generators which are 100 kW and 150 kW emergency generators with two Automatic Transfer Switches (ATS). The existing electrical system currently consists of critical/life safety and equipment branches. The life safety and critical branches are currently fed from the same distribution panel. CCMC seeks to demolish and remove the existing generators, and replace with a single outdoor generator, and replace existing ATS. The new automatic transfer switches shall bring CCMC into compliance with applicable requirements within NFPA 70, NFPA 70E, NFPA 72, NFPA 99, NFPA 101, the IBC, and the IMC.

The design should incorporate the following: One (1) new outdoor emergency generator. The new generator will be sized to provide full back-up power to the CCMC plus 20% spare capacity and fuel piping between the existing facility above ground fuel tank and the generator. New automatic transfer switches shall include one ATS for the critical/life safety branch, and one ATS for the equipment branch.

Normal power and optional standby branch distribution equipment will be located in the existing electrical room.

A new electrical room will be needed. New critical, life safety and equipment branch automatic transfer switches and distribution panels will be located in the new electrical room. Design will include lighting, power, and signal systems for the new electrical room.

The existing 1200A, 120/208V, 3-phase, 4-wire fusible service disconnect (free standing) is approximately 38 years old which will be replaced with a new 1200A, 120/208V, 3-phase, 4-wire service disconnect (circuit breaker type) with integral alternate maintenance setting (AMS) switch for 1200A or higher in compliant with the current NEC.

The plan shall include a procedure for emergency backup power to the hospital throughout the duration of the project.

The firm shall provide a schedule that outlines adequate detail of the design and construction sequences for each part of the project.

In the RFP, the firm shall provide an initial quote for the design phase of the project. Post design phase, prior to construction initiation, the firm will provide a Guaranteed Maximum Price (GMP) for the project prior to project initiation. If agreeable terms for the GMP cannot be reached between selected firm and CCMC, an RFP for the construction phase of the project may be reissued.

II. Planning and Construction

1. The firm will hold and administer all subcontracts and shall be responsible for all project administration, including but not limited to; scheduling the work, verification and approval of all required shop drawings and submittals, ordering and ensuring timely delivery of all required materials, enforcement of all OSHA safety regulations, and approval of all material invoices and subcontractor pay requests.
2. The firm will be responsible for managing the site, coordinating all construction activities, and will provide information to the CCMC facility manager or CEO when requested.
3. The firm shall be required to provide all insurance coverage, with a minimum of \$1,000,000 professional and general liability coverage and workers compensation for the project.
4. CCMC is committed to the safety of its patients and employees; to that end, any firm awarded a contract shall be required to ensure that the personnel assigned to the project do not possess criminal records that would violate the standards for employment. The successful bidder must certify that the company and its employees are, or will be in compliance with those standards for the project awarded.

Qualifications and Submittal Format

Each proposal should contain the following information for review and consideration. Cordova Community Medical Center may reject proposals that are substantially incomplete or lack key information and reserves the right to reject any and/or all proposals.

Evaluation Criteria

1. (10%) **Firm History & Information** - Briefly describe your firm history.
2. (30%) **Performance** - Provide the following information on at least one recent past project:
 - A. Brief project description.
 - B. Guaranteed Maximum Price (GMP).
 - C. Change Orders (List all change orders including amounts and a brief description of each).
3. (30%) **Cost for Design Phase.**
4. (15%) **References** - Provide contact information for a minimum of three clients we may contact regarding your work history. All references shall be from projects that have been completed within the past five (5) years.
5. (15%) **Claims History** -List **ALL** litigations, arbitrations, and mediations in which the firm has been involved in the past five (5) years. Provide brief description of those involving an owner or design professional.

Submission of Proposals

To be accepted, all proposals are to be submitted in sealed packages marked "Response to CCMC RFP." Proposals may be sent by U.S. Mail, email, or hand delivered to Cordova Community Medical Center by January 15, 2024 at 4:00 P.M.

For paper copy proposals, please submit one (1) copy in a sealed envelope plainly marked, "Response to CCMC RFP" addressed to the Faith Wheeler, City of Cordova, P.O. Box 160, Cordova, AK 99574.

Electronically submitted proposals will be accepted by email and sent to fwheeler-jeppson@cdvcmc.com. The email subject line shall read "Response to CCMC RFP" the proposal shall be attached to the email as a PDF file. Any proposal received after 4:00 P.M. may not be considered.

Schedule of Events:

Post Advertisement – 11/28/2023

Receive Proposals – 1/15/2024

Selection Panel Meets – 1/19/2024

Notification following selection

Response to CCMC Generator RFP

Attention: Faith Wheeler

Cordova Community Medical Center

Questions concerning the RFP should be emailed to Faith Wheeler at fwheeler-jeppson@cdvcmc.com

Cordova Community Medical Center intends to award the generator and automatic switch gear project to the most qualified firm based on the evaluation criteria listed above. Should Cordova Community Medical Center and the first firm selected fail to negotiate mutually acceptable fees for service, the hospital shall abandon negotiations with the first firm and initiate negotiations with other firms in rank order, however the hospital reserves the right to reject any or all proposals if deemed to be in the best interest of the Cordova Community Medical Center