

Cordova Community Medical Center
Job Description
Master Level Clinician

Job Title:	Master Level Clinician MSW,LPC,LMFT, LCSW	Status:	Full-Time
Supervisor:	Director of Community Programs	Pay Grade:	DOE
Department/Division:	Sound Alternatives	Classification:	Exempt

POSITION SUMMARY

The clinician is responsible for direct clinical services in the form of mental health assessment and treatment, substance abuse assessment and counseling, and co-occurring disorders treatment, with diverse clientele to include SED youth and SMI adults in an outpatient clinic. She/he is expected to provide individual, couple, family, and group counseling/therapy. Will work collaboratively with clinical support staff to identify client needs, develop service delivery plans, and oversee delivery of services to clientele. Works with individuals, their families, guardians, physicians, health care professionals and community resources, to provide necessary services to attain or maintain the highest practicable physical, mental and psychosocial well-being. She/he must assure consistency in his/her clinical service delivery, consumer/staff interaction, and effective and timely documentation. She/he is expected to maintain the highest professional standards.

ESSENTIAL RESPONSIBILITIES

- Maintain ethical behavior commensurate with the code of ethics of the employee profession.
- Function as part of the agency team, working in cooperation with all staff.
- Attend weekly clinical team meetings.
- Attend weekly staff meetings.
- Assure completion of documentation in a timely and efficient manner as required by funding sources and agency policy.
- Provide comprehensive assessment, outpatient and aftercare, and crisis intervention for mental health and substance abuse clients in accordance with accepted clinical practice standards, current federal, state, and grant administrations and regulations (DBH), ethical standards of their professional affiliation and established agency policy and procedures.
- Prepare all documentation and other reports as needed.
- Represent Sound Alternatives to the community in an appropriate and professional manner.
- Carry a caseload in the delivery of direct services including but not limited to individual, group, and family counseling/therapy.
- Participate in needs assessment for identification of behavioral health needs in the community.
- Provide consultation to members of the CCMC staff and community agencies as needed/requested.
- Maintain an excellent working relationship with all community human service agencies and organizations.
- Under the direction of the Director of Community Programs, coordinate treatment activities with CCMC departments as necessary.
- Participate in treatment team meetings and case conferences with other staff, CCMC staff, OCS, and other involved parties as appropriate.
- Maintain client advocacy as a priority within and outside of the agency as necessary.
- Maintain effective standards of communication between self & co-workers.
- Participate in needs assessment for identification of behavioral health needs in the community.
- Is expected to respond to the hospital, if requested, to assist in the event of an emergency or if the hospital activates its emergency management plan.
- Other duties as assigned

The above is not intended to be an all-inclusive list of essential functions for the job described, but rather a general description of some of the responsibilities necessary to carry out the duties of this position.

QUALIFICATIONS

- EDUCATION:** Minimum of a Masters degree in social work or related field, with respective licenses or eligibility for licensure.
- EXPERIENCE:** Knowledge of and experience in a community behavioral health clinic preferred; knowledge and experience working with children and families required; desire to work with both mental health and substance use disorder clientele.
- REQUIREMENTS:** Ability to work dually diagnosed clientele, clients with mental health disorders, substance use disorders, traumatic brain injury clientele and other client populations as identified by agency grant requirements. On-call on rotational basis for emergency mental status evaluations and psychiatric consultations. Must have excellent written and oral communication skills; competent with basic computer skills.

ADDITIONAL REQUIREMENTS

Upon date of Hire: Current Negative TB Test
Ability to Pass a DHSS Criminal History Check and Drug Test.
Must be current in immunizations

BENEFITS

- At CCMC we provide Full Benefits including Medical, Dental and Vision.
- Wellness center (Bidarki and Bob Korn Pool) family discount.
- A generous PTO package – 200 hours your first year, 9 paid holidays
- State of Alaska PERS retirement plan with employer contribution.
- CCMC is proud to support our staff by offering to eligible employees Continuing Education Stipend and Student Loan Repayment for qualified accreditation institutions.
- CCMC is a public service loan forgiveness eligible site.

EQUAL EMPLOYMENT OPPORTUNITY

CCMC shall seek to insure and provide equal opportunity for all persons seeking employment without regard to race, age, color, religion, gender, marital status, sexual orientation, military status, national origin, disability, or any other characteristic as established by law.

ACKNOWLEDGEMENT OF RECEIPT OF JOB DESCRIPTION

Position: Master Level Clinician

I acknowledge I have received a copy of this job description. I understand the duties, and am fully able to meet the requirements, and perform the essential functions of this position, with or without reasonable accommodations. I further acknowledge, and understand, this job description does not create an employment contract, and nothing contained herein alters my at- will employment status.

Employee Signature

Date

Supervisor Signature

Date

Print Name

7/22/2021 revised