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Cordova Community Medical Center (CCMC) is a 23-bed Critical Access Hospital dedicated to providing healthcare to the Cordova community. Owned by the City of Cordova and governed by 5 members of the community elected to the CCMC Authority Board of Directors.

CCMC has a 10,000 gallon underground fuel storage tank. Updated regulations require the fuel tank to be above ground. The Cordova Community Medical Center seeks to hire an engineering or construction firm with the ability to provide the necessary engineering and labor for the decommissioning and removal of our underground fuel storage tank and replacement with an above ground storage fuel tank. Selection shall be based on qualifications, experience and record of performance.

Information to Contractors

The Cordova Community Medical Center desires to hire an engineering or construction firm to deliver the professional services described below, hereafter referred to as "the vendor":

I. Project:

The vendor shall facilitate permanent closure of existing underground storage tank in accordance with all applicable Federal and Alaska state regulations and install & connect 10,000 gallon above ground fuel storage tank. The vendor will oversee and execute all contractors or subcontracts for project completion. The firm will provide a schedule that outlines adequate detail of the design and construction sequences for each part of the project.

The firm shall provide a Guaranteed Maximum Price (GMP) prior to project initiation.

II. Planning and Construction

1. The vendor will hold and administer all subcontracts and shall be responsible for all project administration including but not limited to; scheduling the work, verifying and approval of all required shop drawings and submittals, ordering and ensuring timely delivery of all required materials, enforcement of all OSHA safety regulations, and approval of all material invoices and subcontractor pay requests.
2. The vendor shall ensure that all work completed to remove or close the existing Underground Storage Tank (UST) is completed by a licensed UST worker certified in closure.
3. The vendor shall ensure a qualified environmental professional performs site assessment and release investigation.
4. The vendor will be responsible for managing the site and coordinating all construction activities, and will provide information to the CCMC facility Superintendent when requested.
5. The vendor shall be required to provide all insurance coverage, with a minimum of \$1,000,000 professional and general liability coverage for the project.
6. The Cordova Community Medical Center is committed to the safety of its patients and employees. To that end, any firm awarded a contract shall be required to assure that the personnel assigned to the project do not possess criminal records that would violate the standards for employment. The successful bidder must certify that the company and its employees are or will be in compliance with those standards for the project awarded.

Qualifications and Submittal Format

Each proposal should contain the following information for review and consideration. Cordova Community Medical Center may reject proposals that are substantially incomplete or lack key information and reserves the right to reject any and/or all proposals.

Evaluation Criteria

1. (10%) **Firm History & Information** - Briefly describe your firm history
2. (30%) **Performance** - Provide the following information on at least one recent past project:
 - A. Brief project description.
 - B. Guaranteed Maximum Price. (GMP)
 - C. Change Orders. (List all change orders including amounts and a brief description of each)
3. (30%) **Program Experience** - Provide an example of projects completed.
4. (15%) **References** - Provide contact information for a minimum of three clients we may contact regarding your work history. All references shall be from projects that have been completed within the past five (5) years.
5. (15%) **Claims History** -List **ALL** litigations, arbitrations and mediations in which the firm has been involved in the past five (5) years. Provide brief description of those involving an owner or design professional.

Submission of Proposals

To be accepted, all proposals are to be submitted, in sealed packages marked "Response to CCMC RFP". Proposals must be sent by U.S. Mail, electronically via email or hand delivered to Cordova Community Medical Center by September 4th at 4 P.M. Any proposal received after 4 P.M. will not be considered.

For paper copy proposals, please submit one (1) copies in a sealed envelope plainly marked, "Response to CCMC RFP" addressed to the Faith Wheeler, Cordova Community Medical Center, P.O. Box 160, Cordova, AK 99574.

Electronically submitted proposals will be accepted by email and sent to fwheeler-jeppson@cdvcmc.com and mfajardo@cdvcmc.com. The email subject line shall read "Response to CCMC RFP" the proposal shall be attached to the email as a PDF file.

Schedule of Events:

Post Advertisement – August 15, 2020

Receive Proposals – September 4, 2020

Selection Panel Meets – September 7, 2020

Response to CCMC construction RFP

Attention: Faith Wheeler

Cordova Community Medical Center

Questions concerning the RFP should be emailed to Faith Wheeler at fwheeler-jepson@cdvcmc.com or Malvin Fajardo at mfajardo@cdvcmc.com.

Cordova Community Medical Center intends to award the fuel storage tank project to the most qualified firm based on the evaluation criteria listed above. Should Cordova Community Medical Center and the first firm selected fail to negotiate mutually acceptable fees for service, the hospital shall abandon negotiations with the first firm and initiate negotiations with other firms in rank order, however the hospital reserves the right to reject any or all proposals if deemed to be in the best interest of the Cordova Community Medical Center